| ALCALDÍA MAYOR DE BOGOTÁ D.C. SECRETARÍA DE INTEGRACIÓN SOCIAL | PROCESO PRESTACIÓN DE SERVICIOS SOCIALES<br>FORMATO LISTA DE VERIFICACIÓN DE LIMPIEZA, DESINFECCIÓN Y ACCIONES CORRECTIVAS | Código: FOR-PSS-068<br>Versión: 1<br>Fecha: Memo Int 33907 – 15/06/2018<br>Página: 1 de 5 |
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**1. NOMBRE DE LA UNIDAD OPERATIVA:** Centro Comunidad de Cuidado Caminos de vida

**MES:** Agosto **AÑO:** 2022.

**2. Nombre del responsable del diligenciamiento:** Dana Flórez Ladino.

| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno del 1 al 7 | | | | | | | 3. Semana Dos del 8 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| **COCINA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | 1 | 2 | 1 | 1 | 2 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Paredes | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 2 | | | | |
| Techos | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Ventanas-anjeo | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Puertas | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | |
| Mesones | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Canecas | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Neveras | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Estufa | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Lavaplatos | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Trampa de grasas | | | | | | | | | | | | 1 | | | | | | | | | | | | | | | | | | | | | | | |
| Congelador | | | | | 1 | | | | | | | 1 | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Canastillas | | | | | 1 | | | | | | | 1 | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | |
| Licuadora | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Menaje | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Utensilios | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Frutas y verduras | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |

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| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno del 1 al 7 | | | | | | | 3. Semana Dos del 8 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| Abarrotes | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Huevos | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Bolsas de leche | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Empaques de lácteos | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Bolsa de pulpas de frutas | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Estanterías | | | | | 1 | | | | | | | 1 | | | | | | | 1. | | | | | | | 1 | | | | | | | | | |
| **COMEDOR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos comedor | 1 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Paredes | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Techos | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| **BAÑOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sanitario | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Lavamanos | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Espejo | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Pisos | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Paredes | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| Techos | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Ventanas | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Puertas | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Papeleras | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | |
| **CUARTO DE ALMACENAMIENTO DE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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ALCALDÍA MAYOR DE BOGOTÁ D.C.
SECRETARÍA DE INTEGRACIÓN SOCIAL

PROCESO PRESTACIÓN DE SERVICIOS SOCIALES

FORMATO LISTA DE VERIFICACIÓN DE LIMPIEZA, DESINFECCIÓN Y ACCIONES CORRECTIVAS

| Código: FOR-PSS-068 |
|---|
| Versión: 1 |
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| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno del 1 al 7 | | | | | | | 3. Semana Dos del 8 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| **RESIDUOS SÓLIDOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Canecas | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | 1 | 1 | | | | |
| Pisos | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | 1 | 1 | | | | |
| Paredes | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | 1 | 1 | | | | |
| Techos | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | 1 | 1 | | | | |
| Puerta | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | 1 | 1 | | | | |
| **OTROS ELEMENTOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Colchonetas | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Pasillos | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Puntos ecológicos | . | | | | 1 | | | | | | | 1 | | | . | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Elementos de aseo | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Bodega de Insumos | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | - | | | | | | | | | |
| **ENFERMERÍA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Paredes | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| sanitarios | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Lavamanos | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Espejo | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1. | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Techo | . | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Ventanas | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Puertas | | | | | 1 | | . | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | | | |
| Papeleras | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1. | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |

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| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno del 1 al 7 | | | | | | | 3. Semana Dos del 8 al 14 | | | | | | | 3. Semana Tres del 15 al 21 | | | | | | | 3. Semana Cuatro del 22 al 28 | | | | | | | 3. Semana Cinco del 29 al 31 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **L** | **M** | **M** | **J** | **V** | **S** | **D** | **L** | **M** | **M** | **J** | **V** | **S** | **D** | **L** | **M** | **M** | **J** | **V** | **S** | **D** | **L** | **M** | **M** | **J** | **V** | **S** | **D** | **L** | **M** | **M** | **J** | **V** | **S** | **D** |
| **LAVANDERÍA/ROPERIA** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | 1 | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Paredes | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |
| Máquinas | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | |

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| 5. OBSERVACIONES | 6. ACCIONES CORRECTIVAS (TIEMPO PROPUESTO) | 7. RESPONSABLE(S) |
|---|---|---|
| Se evidencia limpieza y desinfección adecuada para cada área, en algunos lugares se evidencia una limpieza y/o desinfección incorrecta. | se hace limpieza y desinfección nuevamente en las áreas donde se hizo mal procedimiento. | responsable de servicios generales. |

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